

Commercial Photography Guidelines

Queens Botanical Garden is a beautiful and unique venue for commercial photo and video shoots. We welcome inquiries into rentals of our many indoor and outdoor spaces. Please contact us for more information, including rates.

Jonathan Mui, Visitor Service Coordinator
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Email: jmui@queensbotanical.org

As you plan for your shoot, please keep the following items in mind:

- The Garden is closed to the public on Monday, making it an ideal day for your shoot.
- Tai Chi takes place each morning on the Oak Allée and in various garden areas around the grounds between 8:00 and 9:30am, rain or shine.
- Some garden areas may not be available depending on seasonality or previously scheduled programs.
- Standing in or setting up equipment in flowerbeds is strictly prohibited without prior consent of QBG staff.
- There are no changing rooms available.

Pre-Shoot Requirements

A Letter of Intent must be received by QBG at least two weeks in advance of shoot. Please include the following items:

- Date, time and purpose of the shoot
- Number of people (production and talent) in your party
- Type of equipment you intend to use
- Where in the Garden you wish to shoot
- How you intend to distribute your work and its intended audience

QBG reserves the right to refuse permission for a shoot based on the size of the production, content, subject matter, theme, distribution or other reasons incompatible with the mission of Queens Botanical Garden.

Once your event has been scheduled you must furnish at least two weeks in advance of shoot:

- Deposit consisting of one-half of your rental fee
- Liability Insurance Certificate in the amount of \$1,000,000 listing Queens Botanical Garden and the City of New York as additional co-insured.

Post-Shoot Requirements

The Garden requests a copy of all publicity or final products. QBG must be appropriately credited, as agreed upon at the time that your shoot is scheduled.